

**APPENDIX -II**

Demand No. : \_\_\_\_\_

**ESTIMATE OF LEAVE ENCASHMENT  
(TO BE SUBMITTED TO THE OFFICE OF THE DIRECTOR, PGIPF, Finance Department)**

NAME OF THE DEPARTMENT \_\_\_\_\_

*( Figures in Rupees)*

Sl. No.	NAME	DESIGNATION	DATE OF RETIREMENT	PAY IN THE PAY MATRIX+DA+SBCA+HRA \$	ESTIMATED NUMBER OF E.L. CREDIT ON THE DATE OF RETIREMENT	ESTIMATED AMOUNT OF LEAVE ENCASHMENT for the financial year 2023-24	REMARKS
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
						0	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
				<b>TOTAL</b>		<b>0</b>	

\* Please restrict the size of the paper to A4  
\$ to include HRA only if drawn prior to retirement

Signature of D&DO

Signature of Head of the Department